



Spokane Area WORKFORCE DEVELOPMENT COUNCIL

YOUTH COUNCIL EXECUTIVE COMMITTEE MINUTES

December 1, 2009 8:32 AM – 9:33 AM

WorkSource Center

130 S Arthur

Anne Lockwood – Note Taker

Dawn Karber & John Serben - Editors

Members in Attendance:

Jeff Benesch-Trans-System, Inc.	Joanne Benham-City of Spokane Youth Services	Bridget Cannon-Volunteers of America	Linda Duncan-Sterling Savings Bank
Scott Oakshott-Spokane Skills Center	John Serben-American Medical Response	Lisa White-Spokane Public Schools	

Members Absent:

Andrew Arganbright–Kemper Auto, A Unitrin Business	Laura Foust-Job Corps	Trina Miller-Community Colleges of Spokane	Nancy Nelson-Humanix Staffing Services
Bonnie Wagner-WSU Health Education Center			

Others Present:

Kim Burnett-WorkSource/Next Generation Zone	Lynda Evans – WorkSource/Next Generation Zone	Robert Everett – WorkSource	Cami Hanson – Career Path Services
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Staff Present:

Dawn Karber – Interim Assistant Director-Workforce Operations
Anne Lockwood – Secretary

VOTE ON OCTOBER 6, 2009 MEETING MINUTES:

Motion and a second to approve the October 6, 2009, meeting minutes as written.

Approved. None Opposed.

YOUTH COUNCIL MEMBERSHIP:

- **MEMBERSHIP TERMS:**
The Youth Council Operating Guidelines state, “Members shall be appointed for terms up to three years, which shall be assigned on a random basis.”

Dawn presented a Draft Youth Council Membership List showing the new membership terms. The committee reviewed the term assignments and was asked to contact Dawn with questions or concerns.

Committee discussed terms in seat. If your position is expiring, it does not mean you need to leave the Youth Council. Individuals may apply to serve another term. However, reappointments will be based on the needs of the Council.

- **MEMBERS POSITION CHANGES:**

- Linda Duncan is listed as parent of eligible youth and needs to be changed to Business.
- John Serben's term as Chair of the Youth Council ends June 30, 2010. Nancy Nelson is Vice-Chair of the Youth Council. The Council will need to nominate Nancy as the new Chair, before she can take over the Chair position.

- **MEMBERS WANTING TO EXTEND THEIR TERM:**

Scott Oakshott wants to apply for another term (until 2012).

- **MEMBERSHIP UPDATE:**

- Kevin Managhan has resigned from the Youth Council.
- Discussed the idea that the Operating Guidelines could include the statement "if a Youth Council Member chooses to leave the Council, they are to find a person to fill the position they are leaving vacant."

- **MEMBERS POSITIONS TO FILL:**

The Youth Council still needs a Parent of Eligible Youth or Foster Parent.

- **YOUTH ON YOUTH COUNCIL :**

It has been a struggle to get one consistent youth member involved in the Youth Council. To remedy the situation, the Youth Council is exploring a partnership with YouthBuild.

Tim O'Halloran has been working with ESD101 and assigned the YouthBuild grant. This grant is from the Department of Labor, for 18 to 24 year olds. The youth has to release themselves from school, can be low-income foster youth, or aged out of foster youth, incarcerated or parents incarcerated. The youth work 50% at school, 40% on a construction site, and the other 10% with other activities.

The 10% of other activities could be used to bring youth in to participate in the Youth Council. There could be three participants nominated by their peers to be a leader for their group. These leaders could participate on a rotating basis. Their roles could be to inform the committee regarding:

- Feedback on what are barriers for young people
- Why do the systems we have set up not work
- What do young adults need from adults, not for profit, schools, colleges, etc?

The Youth Council might look at ways to help sustain the YouthBuild project. We are serving the same population.

The Skills Center has so many more ways to help the youth in the summer, and can give them credit. The YouthBuild project is using the same curriculum as the Skills Center. The committee discussed that idea of creating a summer program for youth at the Skills Center.

COMMUNITY MEETINGS:

There are some new groups developing and they are talking about services for youth. One of our directives as a Youth Council is not to duplicate efforts, and/or services, so it was decided that the Youth Council Community Committee meetings would be cancelled. This means the Youth Council will meet every other month.

COMMITTEE UPDATES:**YOUTH ONE-STOP:**

The new location of the Youth One-Stop will be called the Next Generation Zone. The WDC has leased a space as of today. The location across the parking lot from WorkSource and will provide an additional 4000 sq ft. There will be twelve private offices for staff. At this time, three offices are going to partnering agencies. There will be a separate GED room that is staffed by the Community Colleges of Spokane.

At first, this space is not going to be perfect. The walls, carpet, furniture, etc. will not match. It will be a year or two before we can get the Next Generation Zone to look like what we envisioned when we started.

The move date is between December 20, 2009 and January 15, 2010. The phones and security are being worked on now. The Youth Council should be proud of the work the One-Stop Committee has done.

SUMMER YOUTH EMPLOYMENT PROGRAM:**PHASE II – UPDATE:**

Cami Hanson provided the following information:

82 youth were extended all will have the opportunity to participate in paid work experiences
Working on getting budget revised

Currently have staff to serve additional 30 youth

80 kids at most recent youth orientation

The problem is the demand for youth work experiences. Do not have the capacity in WIA year around program to serve many youth.

Continue to have core services that youth need to find jobs etc.

Have youth with barriers, but no shortage for youth that want to work and can get to work.

PHASE I – YOUTH EXIT SURVEY:

The survey rating:

4 is excellent,

3 is good,

2 is okay, and

1 is bad.

93% of our respondents had either a good or excellent as a rating. This might be a good tool to use for the RFP.

PHASE I – LETTER TO PRESIDENT:

Lynda Evans passed around letters written to the President by the youth in the ARRA Summer Youth program.

PHASE I – INDUSTRY VIDEOS:

The committee viewed the industry videos. The videos are/will be available on the following agency websites: SAWDC (and wiki), GSI, NGZ. There was a discussion concerning adding the videos to the Spokane Public Schools website. Every high school and middle school will receive two hard copies.

WIA YOUTH REQUEST FOR PROPOSALS:

PRELIMINARY DISCUSSION:

This year the SAWDC will be issuing RFPs for the WIA year-around programs. As has been the trend, it is expected that there will be fewer WIA funds to distribute.

DISCUSSION ON THE WIA MODEL:

- Why different agencies? The consortium model was designed to benefit the community by combining the strengths and resources of different organizations with streamlined management. Additionally, the model saves the systems thousands of dollars each year in overhead.
- The component missing is the need to serve youth with any income.
- Committee decided that this is the type of discussion we should have in February. The group would like visuals on the 10 mandatory things WIA requires and the last RFP.

There is concern that the April Youth Council meeting will not give the Youth Council enough time to form an opinion around the Youth RFP responses, so a tentative meeting is set for March 2, 2010. The Council will be advised further as we get closer to the March date.

The Council needs to think about what might be ideal for the youth program. The Youth Council should determine which model is of interest. Maybe think about things seen in the summer program. The Next Generation Zone did a fantastic job with the business connections, internship opportunity, and employment opportunities. You can e-mail suggestions and ideas to Dawn.

Maybe an RFP from two years ago could be sent to the Youth Council Members to read through, and start brainstorming for ideas, so in February most of the Youth Council meeting can be geared towards the RFP.

SOME ITEMS TO CONSIDER:

- There are certain items that the WIA regulates, which mean the WDC has to fund them. Dawn to send a list of items WIA regulates to the Youth Council.
- What works best are broad ideas.
- The NGZ is the umbrella. Underneath that, the RFP sits at the consortium.
- The NGZ is going to be the name of the entire project.
- What we are going to be “RFPing” is WIA funding only (not the entire NGZ). Right now, the Program Operator is the lead for the Youth, Adult, and Dislocated Worker programs. That is the SAWDC’s decision.

- CPS is the Program Operator at this time, so the funds for programs and administrative dollars go to them.
- The NGZ Operator is still CPS right now.
- Dawn will be requesting for ideas from the community.

WIA YOUTH ELIGIBILITY (TIME PERMITTING):

Item was not discussed.

OTHER QUESTIONS/DISCUSSION:

- The February meeting will be at the new Next Generation Zone, 901 East Second.