



# Spokane Area WORKFORCE DEVELOPMENT COUNCIL

**YOUTH COUNCIL MEETING**  
NOVEMBER 2, 2010  
NEXT GENERATION ZONE  
901 EAST SECOND, SUITE 100

Estimated  
Time

8:30 a.m.	Call to Order and Introductions	<i>Nancy Nelson</i>
8:35 a.m.	<i>Vote on October 5, 2010 Minutes (Action Item)</i>	<i>Nancy Nelson</i>
8:40 a.m.	Next Gen Zone Strategic Goal Setting and 5-Year Vision <ul style="list-style-type: none"><li>• Overview</li><li>• Ground Rules</li><li>• Goal 1: Youth Needs</li><li>• Next Steps</li><li>• Final Comments</li></ul>	<i>Nancy Nelson/ Peg Waldron</i>
10:00 a.m.	Adjourn	<i>Nancy Nelson</i>



# Spokane Area WORKFORCE DEVELOPMENT COUNCIL

## YOUTH COUNCIL EXECUTIVE COMMITTEE MINUTES

October 5, 2010 – 8:34 AM – 10:04 AM

Next Generation Zone

901 E Second, Suite #100

*Anne Lockwood – Note Taker*

*Dawn Karber - Editors*

### Members in Attendance:

Bridget Cannon-  
Volunteers of America

Martin Kolodrub-  
Spokane County  
Juvenile Court

Nancy Nelson-  
Humanix Staffing  
Services

John Serben-  
Serben Consulting

### Members Absent:

Andrew Arganbright-  
Kemper Auto, A Unitrin  
Business

Joanne Benham-City  
of Spokane Youth  
Services

David Biles-YouthBuild  
(Youth)

Linda Duncan-  
Sterling Savings  
Bank

Laura Foust-Job Corps

Lynn Jonckers-  
Parent of Eligible  
Youth

Kitara McClure- Parent  
of Eligible Youth

Trina Miller-  
Community  
Colleges of  
Spokane

Scott Oakshott-Spokane  
Skills Center

Tim O'Halloran-NEW  
ESD101

Lisa White-Spokane  
Public Schools

Bonnie Wagner-  
WSU Health  
Education Center

### Others Present:

Machelle Johnson-  
SAWDC

Heidi Peterson-Next  
Generation Zone

Bob Everett-  
WorkSource

Cami Hanson-  
Career Path  
Services

Katie Hanson –  
AmeriCorps

### Staff Present:

Dawn Karber – Assistant Director-Workforce  
Operations

Anne Lockwood – Secretary

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### VOTE ON JUNE 1, 2010 MEETING MINUTES:

***Motion and a second to approve the June 1, 2010, meeting minutes. Approved unanimously.***

### YOUTH COUNCIL MEMBERSHIP VOTE:

Kevin would replace Kevin Managhan in the Labor position.

***Motion and a second to accept Kevin Quinn as a Youth Council Member. Approved unanimously.***

**NEXT GENERATION ZONE 5-YEAR VISION:**

The vision for the Next Generation Zone was narrowed down and there was an open discussion on the following topics:

- Funding and attempting to narrow the gap, so youth that are not currently eligible for a program could still be provided services. Needed for the discussion:
  - Current WIA allocation
  - How many staff involved
  - Hours it takes
  - Budget it takes
  - Identify the outreach to schools and the purpose for the outreach
- A universal survey – Each agency in the Next Generation Zone has developed their own survey to gather the information needed for the funding each agency receives. The Next Generation Zone needs a universal survey that covers all the partners' requirements and meets the Next Generation Zone needs. Heidi will work on the survey, on a continuing basis and will provide the Youth Council with the survey results.
  - Possible question on the survey:
    - Are they in college?
    - Are they on track?
    - Are they keeping up their grades?
- Follow up – The youth feel the classes at the Next Generation Zone are working well, but the youth have requested further guidance on connecting the information received with furthering themselves towards their chosen path.
- 501(c)(3) – Do we want to become a 501(c)(3)? The strategy for becoming a 501(c)(3) might be to gather funds to assist youth that are not covered under the silo funds. A subcommittee might be formed to pursue and understand the options of becoming a non-profit.

**CREATING A VOLUNTEER EXPERIENCE PROGRAM:**

Some youth opportunities discussed were:

- Internship opportunity grant
- Volunteers of American housing assistance offered through a two-year grant
- Resources in the community - Can we offer them a space at the Next Generation Zone on rotation?
- Youth Build
- AmeriCorps
- Possible website locations for volunteer opportunities:
  - Volunteerjobs.com
  - spokanecares.org

## **NEXT GENERATION ZONE UPDATE:**

GED services, run by the colleges, are provided at the Next Generation Zone and are a huge benefit for staff and youth. The SAWDC is paying rent for these GED services. How can the SAWDC continue to provide the funds required to continue the GED services? Is there an opportunity for a grant to provide rent?

## **YOUTH COUNCIL OVERSIGHT COMMITTEE (YCOC) UPDATE:**

The Youth Council Oversight Committee was created because of questions that arose from the RFP response last year. The YCOC is assisting and guiding the Spokane Workforce Consortium towards resolving the questions. The Spokane Workforce Consortium and the YCOC are making progress.

## **WORKFORCE INVESTMENT ACT PROGRAM:**

- The SAWDC office is in the process of hiring a Program Professional, who will become the staff for the Youth Council.
- The Community Indicators project has put education on the top of the priority list. This priority will include middle school dropout rates, a dropout early warning system, high academic achievements, and making five-year commitments to youth.

## **PARTNERSHIP UPDATE:**

A couple of partners completed their applications to move into the Next Generation Zone. The partners' home offices would not allow the agencies to move in at this time. Heidi and Dawn will continue to work on these partnerships and will report at the next meeting.

## **MICROSOFT GRANT APPLICATION:**

The Microsoft grant application will be submitted tomorrow. The funds would go towards a three-tier model, where the person is able to choose their "adventure." Agencies that use this framework will be able to guide people to computer literacy and direct people on their chosen career path.

## **OTHER QUESTIONS/DISCUSSION:**

1. Katie Hanson – Is new to the Next Generation Zone and is working a dual role. Katie is the AmeriCorps representative and the Transition Coordinator for the NEWESD101 YouthBuild.
2. There will be training this Friday for school counselors on the [www.washboard.org](http://www.washboard.org) website, where you can learn about and apply for college scholarships.
3. The Youth Council has made a change to their meeting dates. While working on strategic planning, the Youth Council will meet monthly instead of bi-monthly. The meeting day, which is the first Tuesday of the month, will remain the same.

## 2010 Strategic Plan

For: Confirm Youth Needs in a One-Stop

<b><u>Challenges/Opportunities: SLOT Analysis</u></b>	
<b><u>The Future State You Want To Achieve: (5 Years)</u></b>	
<p>Programs and services offered within the Next Gen Zone are reflective of the needs and desires of its customers.</p>	
<b><u>Current State:</u></b>	<b><u>Desired State:</u></b>
<p>1. Current program offerings are not based on youth customers' articulated needs.</p>	<p>1. Programs offered at the Next Gen Zone</p> <ul style="list-style-type: none"> <li>• will be based on youth customer desires and needs and will be accommodated by the new building location.</li> </ul>
<p>2. There is inconsistency among Next Gen Zone</p> <ul style="list-style-type: none"> <li>• program providers in gathering customer feedback data.-</li> </ul>	<p>2. Consistent information is obtained by Next Gen Zone</p> <ul style="list-style-type: none"> <li>• program providers.</li> </ul>
<p>3. Not collecting feedback from youth not accessing Next Gen Zone services. There is no mechanism to obtain feedback from youth who have not participated in Next Gen Zone programs regarding their employment and educational needs.</p>	<p>3. A mechanism is in place to collect input from youth who haven't visited the Next Gen Zone regarding their program and service needs.</p>
4.	4.
5.	5.
<b>Objectives 2010 – 2011</b>	
<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>7.</p> <p>8.</p>	

2010 Strategic Plan

For: Youth Volunteer Opportunities

<b>Challenges/Opportunities: SLOT Analysis</b>	
<b>The Future State You Want To Achieve: (5 Years)</b> Young adults in Spokane County are knowledgeable about why volunteering is a great career development tool and how to connect with volunteer opportunities and the Next Gen Zone has a means for connecting youth to volunteer experiences.	
<b>Current State:</b>	<b>Desired State:</b>
1. Next Gen Zone/Youth Council does not know of any one organization that meets the volunteering needs of young adults, e.g., volunteer connection, volunteer support.	1. The Next Gen Zone/Youth Council is knowledgeable about volunteering opportunities, e.g. volunteer connection, volunteer support for young adults in the community.
2. Young adults are not supported during their volunteer experience, e.g., bus passes unless enrolled in a program.	2. Young adults are supported, e.g., bus passes etc. during their volunteer experience regardless of program enrollment.
3. Programs no longer have the funds available to pay for paid work experiences.	3. Young adults participate in supported volunteer opportunities regardless of program funding.
4. Volunteering is not seen as a pathway into a career.	4. Volunteering is seen as one possible entry point into a career.
5. The Next Gen Zone does not have a way/a staff person to coordinate a large number of volunteer opportunities.	5. The Next Gen Zone has the ability to coordinate a large number of volunteer opportunities.
<b>Objectives 2010 – 2011:</b> 1. 2. 3. 4. 5. 6.	

## Next Gen Zone Strategic Goal Action Plan

### Goal # 1. Confirm Youth Needs in a One-Stop

Task #	Task Description	Responsible Party	Anticipated Completion Date	Actual Completion Date

### Goal # 2. Youth Volunteer Opportunities

Task #	Task Description	Responsible Party	Anticipated Completion Date	Actual Completion Date

### Goal # 3. Sustain the Next Gen Zone as a One-Stop

Task #	Task Description	Responsible Party	Anticipated Completion Date	Actual Completion Date

## Next Gen Zone Strategic Goal Action Plan

#### Goal # 4. School to Work Transition

Task #	Task Description	Responsible Party	Anticipated Completion Date	Actual Completion Date

## Measure Next Gen Zone Progress and Success 2010-2011

<b>Know Youth Needs in a One Stop – Next Gen Zone</b>	<b>Measures:</b>
Future Goal: Programs and services offered within the Next Gen Zone are reflective of the needs and desires of its customers.	
Objectives:	
<b>School to Work Transition</b>	<b>Measures:</b>
Future Goal: Youth are aware of opportunities and/or assistance with transitioning from (1) school to work, (2) school to postsecondary training, and (3) school/postsecondary to careers.	
Objectives:	
<b>Sustain the Next Gen Zone as a Youth One-Stop</b>	<b>Measures:</b>
Future Goal: A true one-stop with right partners in the center, and partners contributing to financial stability of the center.	
Objectives:	
<b>Youth Volunteer Opportunities</b>	<b>Measures:</b>
Future Goal: Young adults in Spokane County are knowledgeable about why volunteering is a great career development tool and how to connect with volunteer opportunities.	
Objectives:	