



Spokane Area WORKFORCE DEVELOPMENT COUNCIL

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SAWDC MEETING JUNE 9, 2010 WORKSOURCE CENTER 130 S. ARTHUR

Estimated Time	Tab		
7:30 am		Call to Order/Introduction of Guests	<i>Robert Duron</i>
		Recognition of Success	<i>Robert Duron</i>
7:35	1	Review of May 12, 2010 Meeting Minutes Action Item	<i>Robert Duron</i>
8:15		WorkSource Facility Tour	<i>Robert Duron/ Frankie Arteaga</i>
		Standing Committee Reports:	
		○ Executive Committee	<i>Robert Duron</i>
		○ Policy Committee	<i>Alethea McCann</i>
		○ Membership Committee	<i>Rich Hadley</i>
	2	▪ Nominations and Reappointments Action Item	
	3	▪ Election of Officers for PY10 Action Item	
		▪ Recruitment	
8:45		○ Youth Council	<i>John Serben</i>
		▪ Summer Youth Employment Program?	
		▪ Next Generation Zone	
		○ Services & Oversight Committee	<i>Joe Tortorelli</i>
9:00	4	Budget for PY10	<i>Mark Mattke</i>
	5	Demand/Decline List	<i>Mark Mattke</i>
9:25		Other Business	<i>Robert Duron</i>
9:30 a.m.		Adjourn	
Encl.		Minutes Selected Background Materials	

TAB 1

SUBJECT

Review of May 12, 2010 Meeting Minutes.

BACKGROUND

See attached minutes.

DISCUSSION

Changes or corrections.

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

None.

REQUESTED COUNCIL ACTION

Vote to approve.



Spokane Area WORKFORCE DEVELOPMENT COUNCIL

MINUTES

SPOKANE AREA WORKFORCE DEVELOPMENT COUNCIL

WEDNESDAY, MAY 12, 2010, 7:35 A.M. – 9:35 AM

RED LION RIVER INN

700 N DIVISION – SHORELINE A BALLROOM

Anne Lockwood – Note Taker

Mark Mattke - Editor

MEMBERS PRESENT:

Peter Casimir	Polly Crowley	Ron Dalla	Donna Dalzell	Craig Dias
Robert Duron	Machelle Johnson	Jennifer MacKay	Alethea McCann	Julie Meyer
Nancy Nelson	Brian Read	Hugh Severs	Beth Thew	Joe Tortorelli
Todd Turner	Lisa White			

MEMBERS ABSENT:

Frankie Arteaga	Jeff Benesch	Ben Cabildo	Steve Dahlstrom	Rich Hadley
Steve Jurich	Michael Schelstrate	John Serben	Diana Wilhite	

OTHERS PRESENT:

Bob Everett- WorkSource	George Iranon- Career Path Services	Jim Minkler- Community Colleges of Spokane	Christi Harter- Spokane Public Schools	Joanne Fightmaster- WorkSource
Marie Bjork- Career Path Services	Kevin Quinn- Aerospace Joint Apprenticeship Committee	Dennis Conger- Spokane Skills Center	Michele Harris- Goodwill Industries of the Inland Northwest	Cami Hanson- Career Path Services
Pat Partovi- Spokane Public Library	Heidi Peterson- Next Generation Zone	Janet Bloom- WorkSource	Ray Lancaster- Goodwill Industries of the Inland Northwest	Mike Nepean- Spokane Public Schools

STAFF PRESENT:

Mark Mattke- Workforce Strategy & Planning Director	Michelle Hughes- Accountant	Anne Lockwood- Secretary	Dawn Karber- Assistant Director- Workforce Operations	Lori Meakin- Workforce Development Program Specialist	Kodi Meador- Communications Coordinator
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CALL TO ORDER/INTRODUCTION OF GUESTS

Chair Robert Duron called the meeting to order at 7:35 a.m.

TAB 1

ITEM #1 – REVIEW OF APRIL 14, 2010, MEETING MINUTES – ACTION ITEM:

Motion and second to approve the April 14, 2010, Meeting Minutes. Approved unanimously.

ITEM #2 – PERKINS PLAN APPROVAL – ACTION ITEM:

The Perkins Plan provides states with support for state leadership activities, administration of the state plan for vocational and technical education, and subgrants to eligible recipients to improve vocational and technical education programs.

The Spokane Area Workforce Development Council (SAWDC) is the general advisory committee for Spokane Public School's (SPS) Perkins Plan and has approval authority. The relationship is unique in the state and aids in connecting SPS' annual development of the Perkins Plan to the strategic plan of the SAWDC.

Approximately \$300,000 is allocated to Spokane Public Schools for Career & Technical Education (CTE) to implement projects and activities this year, including the following:

- Strengthen the academic, vocational, and technical skills of students participating in vocational and technical education programs ;
- Provide students with strong experience in and understanding of all aspects of an industry;
- Develop, improve, or expand the use of technology in vocational and technical education;
- Provide professional development programs to teachers, counselors, and administrators;
- Develop and implement evaluations of programs carried out with funds under the Perkins Act, including an assessment of how the needs of special populations are being met;
- Initiate, improve, expand, and modernize quality vocational and technical education programs; and
- Links secondary vocational and technical education, including Tech-Prep programs, with postsecondary vocational and technical education programs.

Motion and a second to approve Spokane Public Schools' to use \$300,000 in Perkins funds to implement their Plan. Approved. None opposed. Lisa White abstained.

STANDING COMMITTEE REPORTS:

EXECUTIVE COMMITTEE:

Every year the SAWDC is monitored by the state and the state is moving to a new method of risk-based monitoring of SAWDC's and other programs over which it has purview. There will be ongoing technical assistance provided as this methodology is rolled out over the course of next year in order to ensure all areas have a complete understanding of the process and impacts upon our local monitoring.

TAB 1

The risk based monitoring requires entities to independently judge and define their risk factors. These risks are then analyzed and addressed by the state during their annual monitoring process.

The SAWDC staff will update the board as more information becomes available.

ITEM #3 – POLICY COMMITTEE:

DSHS/TANF UPDATE:

- E2SHB 3141 was passed in the last state legislative session and impacts the delivery of services to TANF recipients. Part of the bill also seeks to aid in the reevaluation and redesign of TANF WorkFirst programs.
 - Pete Casimir described that 400-500 families per month begin receiving TANF assistance and more young families are both participating and going into sanctions for non-compliance.
 - There may be a correlation with the high school dropout rates but DSHS doesn't track educational levels at this time.
 - An emphasis on short-term training (twelve to sixteen weeks) may be of benefit to help low-income individuals to move up the career ladder quickly
 - Public assistance is one of WIA's Adult program eligibility criteria, yet program requirements and activities from TANF do not always mesh with WIA. TANF is up for reauthorization and the SAWDC might be able to weigh in and provide input to help these programs work better together. It is up to community providers to do the services for the people in TANF.
 - There is a need to improve coordination with training and employment and TANF recipients. The Policy Committee will continue to analyze how our workforce system may better interface with DSHS and ESD/WorkFirst to leverage existing resources and serve these customers more effectively.

[Status: Enacted as Chapter 273, Laws of 2010](#)

YOUTH COUNCIL:

- A subcommittee of the Youth Council reviewed the youth RFP response thoroughly, drafted a number of questions, and forwarded the information to the Services and Oversight Committee for use in the evaluation process.
- Now that the Next Generation Zone is open in the new location, Heidi and Dawn will be looking for partners to join the Next Generation Zone, add to the service mix available there, and help defray some of the WIA funding losses for PY10.

ITEM #4 – SERVICES AND OVERSIGHT COMMITTEE:

AWARD OF AFFILIATE SITE CERTIFICATES FOR THE NEXT GENERATION ZONE AND THE SPOKANE PUBLIC LIBRARY STIES:

The Services and Oversight Committee received applications for One-Stop Affiliate Site certifications from the Next Generation Zone and the Spokane Public Library. The Services and Oversight Committee conducted site visits and approved the applications for each to become One-Stop Affiliate Sites.

Heidi Peterson accepted the One-Stop Affiliate Site Certificate for the Next Generation Zone.

TAB 1

Pat Partovi accepted the One-Stop Affiliate Site Certificate for the Spokane Public Library.

WIA PY10 AWARD:

Representatives of the Spokane Workforce Consortium presented details of their response to the RFP for system services. Janet Bloom of the Employment Security Department, Bob Everett of Career Path Services, Heidi Peterson of NorthEast Washington Educational Services District 101, and Ray Lancaster of Goodwill Industries of the Inland Northwest discussed their proposal and responded to questions from Council members.

Highlights of their presentation included:

- The agencies used to be competitors – using funds for duplicative administration, not client services – and moved in 2007 to common space.
- Also transitioning to shared goals, functional integration, and new business services strategies.
- New Comprehensive Service Teams made up of staff from different programs will eliminate silos and customers will receive more frequent contact to help them become job ready, whether via job search or training services
- Staff have been working with a Lean consultant and have trained an in house Lean team called the “Transformers” to continue implementation of Lean in the center.
 - “nobody waits” has been a guiding principle for re-design of service delivery .
- Business Sectors Strategy – designed to increase market share, increase number of business needs assessments conducted to learn more about how and where we can improve the workforce system response to business and increase employment opportunities for job seekers.
 - Market Liaisons and Market Managers will work directly with businesses to carry out strategy and align with economic development.
- Next Generation Zone – consortium works as leadership team to make decisions and this will continue – “campus” model with WorkSource and the Next Generation Zone collaborating to offer range of services.
 - Still have business liaison connecting business to younger workforce
 - Work to assess needs, develop plan that may include training, mentoring, job shadows, Work Experience (WEX)
 - Youth Advisory Board – past participants, other agencies give input into service strategy at Next Generation Zone

Q&A DELIBERATIONS:

1. What kind of outreach do you provide to inform someone who has dropped out of high school of the services provided at the WorkSource Center?
[The WorkSource Consortium is advertised mostly by word of mouth and through other agencies and has also posted information on Craigslist, etc.](#)
2. Do you approach those that enter the WorkSource Center and do not have a high school diploma with completion of high school or a GED?
[The WorkSource Consortium links with programs in the community, e.g., the NET program to reach people who do not have a high school diploma or GED and utilizes reciprocal referrals among community partners.](#)

TAB 1

3. Why didn't the SAWDC hear about the apprenticeship programs in your response?
Apprenticeship programs are definitely a part of the WorkSource Consortium's services, but at this time a lot of people do not want to spend a lot of time training before getting a job. People want to look at short-term job strategies to help meet their needs and provide for their family.
4. How do you help individuals who are skill deficient and not qualified for WIA?
Provide assessment, develop service plans, and conduct job match/job referral.
Comment: It would be valuable to have a map that illustrates the services provided by the WorkSource Center and our workforce system and the resources available and the eligibility necessary for individuals to access them.

Motion and a second for the SAWDC to award the 2010 Operators' Consortium contract to the Spokane Workforce Consortium at the levels issued in the RFP, using WIA Title I-B Adult, Dislocated Worker, Youth and Administrative funds, noting that funding awards are subject to negotiation and affirmation of the Spokane City Council and the Board of Spokane County Commissioners. Approved. None opposed.

ITEM #5 – WASHINGTON BUSINESS WEEK – GET AMPT EVENT:

Washington Business Week was developed in 1976 by the Association of Washington Business to help kids gain valuable experience working in a business enterprise.

Washington Business Week allows youth to live on a college campus for one week and simulates a business, tradeshow, and the creation of new products.

Each year Washington Business Week selects a theme, e.g., healthcare, construction, etc., and this year Washington Business Week has developed a manufacturing event called "Get AMPT" to be held at is working with at Gonzaga. Costs for attending the Washington Business Week are \$325.00, but financial assistance is available.

Mentors are provided to help the youth and at the end of the week judges determine which group of youth (10 per group) is the most successful in their enterprise. Mentors and judges are needed for the 2010 Washington Business Week session. Council members are encouraged to apply.

OTHER BUSINESS:

1. Craig Dias serves on the Inland Northwest Lighthouse Advisory Council and this company is expanding their plant and seeking connections to the workforce system. They employ individuals who are blind or vision impaired.
2. The Governor will be in Spokane this week and visiting West Valley School District and dedicating a new building for Allied Painters at the airport.

NEXT SAWDC MEETING:

The next SAWDC Meeting is June 9, 2010, from 7:30 am – 9:30 am, at the WorkSource Center, 130 S Arthur, in the Sequoia Room.

TAB 2

SUBJECT

Nominations and Reappointments.

BACKGROUND

The Council currently has two openings, one for a member representing business with substantial employment opportunities, and one for a member representing post secondary education. Two individuals have been nominated to serve in these respective positions:

- Omar Garza, Assistant Chief Financial Officer, Deaconess Medical Center
- Dr. Christine Johnson, Chancellor, Community Colleges of Spokane

A number of members' terms are expiring and they have requested reappointment to the Council.

- Paulette Crowley, Superintendent, West Valley School District – Education K-12
- Robert Duron, Owner, Coffee Systems – Business
- Rich Hadley, President and CEO, Greater Spokane Incorporated – Economic Development
- Beth Thew, Executive Secretary/Treasurer, Spokane Regional Labor Council – Labor
- John Serben, Owner, Serben Solutions - Business

DISCUSSION

Information regarding the professional qualifications of each new candidate is below.

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

None.

REQUESTED COUNCIL ACTION

Vote to nominate Mr. Garza and Dr. Johnson, and reappointment of Paulette Crowley, Robert Duron, Rich Hadley, Beth Thew, and John Serben.

TAB 2

OMAR GARZA

15814 Pineview Circle.
Spokane WA 99208

Cell: (214) 536-3521
omargarzah@hotmail.com

SUMMARY OF QUALIFICATIONS

- A highly accomplished executive with over 20 years in the full spectrum of healthcare.
- Demonstrated success in cash management, cost reduction and strategic planning.
- P&L experience, knowledge of regulatory issues, hospital operations, and budgetary process with a strong commitment to maintaining the highest quality of care.

PROFESSIONAL EXPERIENCE

Deaconess Medical Center – Spokane WA

Assistant Chief Financial Officer July 2009-Present

My present role is that of Assistant CFO for Deaconess Medical Center, a JCAHO accredited teaching facility with a 388-bed general acute-care hospital and various outpatient clinics throughout Spokane County.

- Responsible for cash management.
- Responsible for the finance operations review and reporting.
- Oversee budget, audit, compliance and resource management.

International Hospital Corporation – Dallas TX

Corporate Director of Materials August 2008-Feb 2009

Responsibilities include organizing, directing, and coordinating programs to purchase materials, supplies, and equipment for hospitals throughout Mexico and Costa Rica.

- Manages, directs researches, analyzes, negotiates, and selects contracts from the solicitation of bids and proposals.
- Prepares statistical and narrative reports and documents.

International Hospital Corporation – Mexico

Administrator/CEO- Hospital CIMA Hermosillo, México July 2006 – August 2008

Responsibilities involved overseeing the operations of a general acute care hospital, equipped with 56 beds, an MRI, 64 slices CT scanner, Cath Lab equipment and \$27 million operational budget. Strived to meet or exceed financial and service goals. Analyzed and evaluated performance of hospital staff to determine areas of cost reduction or program improvement. Reviewed financial statements and activity reports to ensure hospital's objectives were achieved.

- Assembled a management team to improve EBITDA
- Recruited more than 30 new physicians to integrate a more solid Medical Staff.
- Improved the EBTIDA by 30%
- Improved the daily census by 21%
- Acquire more than \$2.5 million in capital equipment

International Hospital Corporation – Dallas TX

Regional Controller 1999 -2006

- Responsible for all financial operations including operations review, reporting, budgeting, and forecasting.

TAB 2

- Lead and created the purchasing committee, bringing a savings of \$530k the first year and \$276k the second year.
- Consolidated the risk management insurance, resulting in a savings of 120k per year.
- Negotiated the medical equipment maintenance fees, saving over \$70K per year.
- Supervised and consolidated the financial operations of 4 hospitals in Mexico and Central America.
- Prepared, reviewed, analyzed and presented to the Board of Directors the annual budgets.
- Forecasted financials for potential investors.
- Established formats for financial presentations to the Board of Directors.
- Reduced A/R days from high 30's to low 20's in two hospitals.
- Improved monthly closing by implementing controls and creating new computer formats.
- Set up policies and procedures for new hospitals in Costa Rica and Monterrey, Mexico.
- Coordinated the auditors' activities for the Corporation and 3 hospitals.
- Initiated monthly financial reviews with the senior management of each hospital.

Youth and Family Centered Services Inc. Tucson, Arizona

Chief Financial Officer, Desert Hills Hospital 1997 –1999

- Prepared, reviewed and analyzed all financials and accounting data for 108-bed behavioral and residential hospital.
- Supervised the general accounting, medical records, dietary, material management and plant operation departments.
- Decreased A/R days and bad debt through aggressive collections and the establishment of payment arrangements prior to admissions.
- Negotiated contracts with managed care companies and the State of Arizona.

HEALTHSOUTH Corporation - Miami, FL

Chief Financial Officer, HEALTHSOUTH Rehabilitation Hospital 1994 -1997

- Prepared, reviewed and analyzed all accounting, financial and statistical data of both a 45-bed acute rehabilitation hospital and a 62-bed skilled nursing facility (SNF) with a total budget of \$34 million.
- Supervised accounts payable, payroll, business office, admissions, data processing, material management and central supplies.
- Prepared budget for a start-up rehabilitation hospital as required by the Agency of Healthcare Administration for new hospitals and prepared financial forecasts and budgets for both the rehabilitation hospital and the skilled nursing facility.
- Helped Director of Nursing develop staffing models for new rehabilitation hospital.
- Implemented an in-house pharmacy which saved \$ 420,000 per year.

TAB 2

- Reduced cost of laboratory and radiology services 35 % (or \$266,000 per year) by renegotiating service contracts.
- Improved Accounts Receivable collections (104% of corporate goal in 1995 and 108% in 1996) by improving tracking and reporting capabilities and motivating staff.
- Increased reporting efficiency and reduced margin of error by setting up computerized spreadsheets to monitor managed care contracts.
- Exceeded 1995 and 1996 budget incomes 21% and 11.52 %, respectively.

Rehabilitation Hospital Services Corporation- Sarasota, FL

Assistant Controller, The Rehabilitation Hospital of Sarasota 1990 – 1994

- Supervised A/P and Payroll staff.
- Prepared monthly journal entries, financial statements, bank reconciliations and maintained fix-asset ledgers and Sale and Use tax returns.

DeSoto Memorial Hospital - Arcadia, FL

Accountant 1985 – 1990

- Maintained payroll, general ledger, fixed assets and prepared account analyses.
 - Prepared quarterly and yearly state and federal taxes.
-

District Administration

MS 1001 ■ 501 N Riverpoint Blvd ■ PO Box 6000 ■ Spokane WA 99217-6000
(509) 434-5006 ■ FAX (509) 434-5025 ■ TTY (509) 434-5059



Gary A. Livingston
Chancellor

June 2, 2010

Mark Mattke
Workforce Strategy & Planning Director
Spokane Area Workforce Development Council
Room 606 City Hall
808 W Spokane Falls Blvd.
Spokane WA 99201

Dear Mark,

It is my privilege to nominate Dr. Christine Johnson for your consideration as the Community Colleges of Spokane representative on the Spokane Area Workforce Development Council. Dr. Johnson is the newly appointed Chancellor and begins her responsibilities on August 1st.

In my opinion, this would provide a wonderful transition for her into the community workforce culture and provide the council with a relationship with the CCS administration at the highest level. Her previous experiences as the president of the community college in Denver and other administrative experience in Colorado could prove to be a valuable resource to the Council.

I am including her professional resume for the nominating committee, as I am sure they will be as impressed, as were our Trustees during the Chancellor search process.

Dr. Johnson will be in town June 14 through the 16th and a visit with you could be arranged, if that would be helpful.

I encourage your serious consideration of Dr Johnson, as this would be a valuable connection between our two organizations.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gary Livingston".

Gary A. Livingston
Chancellor, Community Colleges of Spokane

TAB 2

Christine Johnson, Ph.D.

e-mail: johnsoncjb@comcast.net

16163 Canyon Wren Way

Morrison, CO 80465

Res: 303-697-7894

Cell: 303-522-7403

EXECUTIVE SUMMARY AND LEADERSHIP QUALIFICATIONS

Decades of Senior Management, Executive Direction, Policy and Civic Leadership, and Teaching Experience in the Field of Education with demonstrated competence and commitment to sustained improvement in the quality and delivery of education that results in optimal student learning and institutional transformation.

Comprehensive Knowledge and Understanding of organizations at all Levels. Demonstrated success and leadership in education management to improve professional practice, build capacity, and develop collaborative relationships that result in benefits to students, stake holders, and the public.

Successful Management of Complex Learning Organizations that result in improved institutional performance, execution and implementation of strategic direction, and employee performance that yields desired results.

Strengths and Expertise in the Following Areas:

Superior leadership and mentoring that inspires and motivates others to perform at their best; Performance management and organizational change responsive to economic climate; Superior communication skills that inspire confidence and honestly address challenges; Strategic deployment of human resources and prudent stewardship of multiple revenue streams; Development of key alliances and strategic partnerships with key business and industry leaders; Information management and dissemination to multiple publics; Proven fundraising record. Innovation and thought leadership

Selected Awards and Recognition

Named to College Board National Commission on Community Colleges - 2007

Named to State Scholars Initiative Advisory Board - 2006- 2007

Named to Lumina Foundation Policy Advisory Board - 2006-2007

Distinguished Alumnus of Leadership Denver - Greater Denver Metro Chamber 2004

Woman of Distinction Award Winner - Girl Scouts of America, 2003

Colorado Pioneer Honoree - Hispanic Chamber as the 1st Female Hispanic President in the State. Woman of Distinction - Recognized by Mexico's President, Vicente Fox, 2001.

REPRESENTATIVE ACHIEVEMENTS

As Chief Executive Officer for the Community College of Denver (CCD) - led the institution to 2nd-fastest-growing of community colleges nationwide. Achieved unprecedented levels of excellence with numerous honors including: College of Excellence among the Nation's 1200 Community Colleges. Led CCD out of budget deficit while experiencing the greatest reduction in state funding cuts in Colorado history.

CCD earned the North Carolina Public Policy Center's ranking among the top thirteen (two- and four-year) higher education institutions in the country for high student success and retention in the first year of college. CCD has been featured in numerous professional higher education publications for workforce innovation and student success.

TAB 2

CCO was the recipient of major Lumina Foundation grant to serve as lead college in the Colorado Community College System in replicating its student success and retention practices with low income students at two other metropolitan area community colleges, CCA and Front Range Community College (FRCC).

CCD was selected to represent the nation's community colleges in a Public Broadcasting System (PBS) documentary on the state of America's higher education. The year long filming project and site visits examined teaching and learning in four different types of higher education institutions—a highly selective, private institution (Amherst); a big public four-year (Arizona State); a smaller four year, (Western Kentucky) and one community college (Community College of Denver).

As Chief Academic Officer for the Community Colleges of Colorado, provided academic leadership and direction for the state's largest higher education system that includes 13 system colleges, the two local district colleges, and Higher Education Advanced Technology (HEAT) Center and Colorado Community Colleges Online. led workforce development and innovation efforts meeting State economic needs and built statewide strategic partnerships with all industry sectors. Under my direction, linkages with public schools across the state were realized in new articulation and 2+2 efforts to improve student access across the education sectors.

As Interim CEO, Higher Education Advanced Technology Center (HEAT) 1999 to 2000, expanded the program development in the manufacturing and advanced technologies sector, and designed a Ready Response Team to meet needs of online learning environment. The RRT was cited by the North Central Association as a strength in granting CCCOnline accreditation. Reorganized the HEAT administrative structure to reduce costs. Launched the Center for Teaching and Learning that defined the niche of community colleges in providing K-12 teachers technology literacy.

As the Director of Urban Initiatives with the Education Commission of the States – a national policy think tank -- led policy development, analysis and implementation assistance to states on matters concerning accountability, standards and assessments, capital development, finance and governance. I led initiatives to redesign urban institutions, including the development of new urban governance models and the development of state, system and institutional benchmarks for high performance.

As Member and Chairman of the Colorado Commission on Higher Education, modeled visionary leadership and a passionate commitment to the goal of equity and excellence in public and higher education. Provided policy oversight for 6 boards and 28 campuses statewide and allocated a \$450M operating budget and \$500M capital development budget in collaboration with members of board and executive staff.

In Consultation with the Colorado General Assembly and Higher Education CEO's, led policy development and strategic planning process that included enrollment management and technology planning for the State's higher education system.

As K-12 Division Director for Littleton Public Schools, I designed the district's curriculum, assessment, professional development, and student learning services working with and assessment reforms that were widely recognized as pacesetters in educational innovation within the state and nationwide. In consultation with key administrative groups, I revised the administrator evaluation system by developing a system of leadership behaviors focused on performance results.

TAB 2

Appointed by the former Secretary of Education, Lamar Alexander, to the National Assessment Governing Board a four-year term, with the mission of developing "the Nation's Report Card". I worked with educators and state level policy makers across the country to develop content and academic achievement levels and standards in core subject areas- defining what American students should know and to be able to do. As appointee by Secretary Rod Paige to FIPSE (Fund for Improvement of Postsecondary Education), I worked with board members and staff to accelerate the investment and improvement of postsecondary education across the career-technical education, community college and university levels through innovation, incentive funding, replication of best practices and model policy development. I have been selected by five Secretaries of Education to serve on various national education policy boards, advisory councils, work groups and national summits.

During a decade of community college leadership, I provided active and visible advocacy for community colleges through AACC's Government Affairs Committee, Hispanic Association of Colleges and Universities (HACU) Defense Department Initiative working with all branches of the U.S. military to strengthen and diversify the workforce, AACC's Workforce Development Commission and numerous other national leadership efforts.

During 15 years in the Denver Public Schools, as a high school English and Spanish Teacher, a summer school principal, high school assistant principal, middle school principal and high school principal, I worked passionately to improve student achievement, *graduation* rates, and college entry rates. I actively sought parent and community partnerships, alliances with business, and civic leadership. Student success and community outreach were hallmarks of my principalship.

As an Adjunct Professor at The University of Colorado at Denver - taught for two years at the graduate level focusing on Principal Preparation and Educational Leadership Programs.

TAB 2

PROFESSIONAL EXPERIENCE

University of Colorado Denver -Special Assistant to the Provost - Fall 2008 - present - responsible for assisting provost in special projects and as interim director of university-wide Latino Research & Policy Center

COMMUNITY COLLEGE OF DENVER - Denver, Colorado; President (March 2001 to 2007)
Led a multi-campus, culturally and ethnically diverse institution in downtown Denver with an annual FTE of 15,000 students. CCD had six campuses, headquartered on the Downtown Auraria Campus shared with the University of Colorado at Denver and Metropolitan State College. The Community College of Denver is the leading point of access to higher education for 1 st time college enrollees from the City and County of Denver, and the most diverse institution of higher education in the State of Colorado, public or private.

Colorado General Assembly recognized CCO as a College of Excellence for its high stUdent success and retention, workforce innovation in meeting business and industry needs, and for its administrative efficiency.

I, along with the Executive Staff, led the college out of a \$1 million deficit to build a modest reserve, while statewide higher education suffered the greatest budget cuts in history-and for CCD 15 percent state cuts annually for 3 consecutive years. The college earned recognition for three consecutive years as a Workforce Innovator by the U.S. Department of Labor for its workplace learning program and responsiveness to high industry demands.

COLORADO COMMUNITY COLLEGE AND OCCUPATIONAL EDUCATION SYSTEM (CCCOES) - Denver, Colorado; Vice President for Educational Services (July 1998 to March 2001) Chief academic officer for the state system of community colleges, comprised of 13 community colleges and oversaw three district community colleges, and area vocational schools, serving more than 217,000 stUdents annually. I provided leadership and direction for vocational and technical education programs at both high school and post-secondary levels in 150 school districts.

EDUCATION COMMISSION OF THE STATES - Denver, Colorado; Director – Urban Initiatives (1993 to 1998); Provided policy development, analysis and implementation assistance to states on matters concerning accountability, standards and assessment, capital development, finance, governance, urban education and charter schools.

Co-Authored the development of excellence criteria for districts for the U.S. Department of Education Office of Education, Research and Improvement (OERI) "District Recognition" Program. Initiated new urban district models and analysis of emerging urban governance models. Led efforts to align higher education admission standards with K-12 standards and strengthen links through incentive grants and improved teacher education programs.

LITTLETON PUBLIC SCHOOLS - Littleton, Colorado; Executive Director K-12 Education (1991 to 1993); Led Littleton School District efforts in the areas of curriculum, assessment and professional development working with principals, teachers and other district units. Littleton Public Schools led many curriculum and assessment reform efforts that were widely recognized as pacesetters in education innovation within the state and across the country. In consultation with key administrators changed the administrator evaluation system and developed a system of leadership behaviors focused on performance results.

THE UNIVERSITY OF COLORADO - Denver, Colorado; Department of Graduate Education; Adjunct Pr9fessor (1989 to 1991); Taught graduate students focusing on Principal Preparation and Educational Leadership Programs.

TAB 2

DENVER PUBLIC SCHOOLS - Denver, Colorado; Abraham Lincoln High School Principal (1985 to 1991) and Assistant Principal (1981 to 1984); Led Abraham Lincoln H.S. as the 'innovation leader of school reform in the State through partnerships with business and industry.

Recipient of the Following Awards and Honors:

- Outstanding Educator Award. Colorado Alliance of Business, 1990
- National Freedoms Foundation Education Award, 1990
- Colorado Principal of the Year, 1989
- Phi Delta Kappa Leadership Award, 1989
- Outstanding Educator Award - Colorado Women's Bank, 1988 Horace Mann Middle School

Principal (1984 to 1985); Thomas Jefferson High School; Teacher - Spanish and English (1976 to 1981). '

EDUCATION

THE UNIVERSITY OF COLORADO - Boulder, Colorado
Doctor of Philosophy - Educational Administration and Supervision 1986
Distinguished Alumnus - School of Education 1997

THE UNIVERSITY OF COLORADO - Boulder, Colorado
Master of Arts in Curriculum Administration with Secondary Endorsement 1977

NEW MEXICO STATE UNIVERSITY - Las Cruces, New Mexico
Bachelor of Science in Secondary Education 1976

POST DOCTORAL FELLOWSHIPS

Visiting Scholar - Several Years at Prestigious Universities including: Columbia University, Fordham University; and the University of Texas at Austin (Community College Leadership Program)
Kellogg Fellow - League for Innovation in the Community College, 1993
Ambassador Swanee Hunt Fellow, Rocky Mountain Senior Executive Program Graduate School of Public Affairs, 1990
Danforth Foundation Leadership Fellow, 1987

PROFESSIONAL AFFILIATIONS (Selected)

College Board National Commission on Community Colleges - 2006-2007

Knowledge Works - Board of Directors (2005 - 2007)
Jobs for the Future - Board of Directors (2003 - 2005)
National Assessment Governing Board Special Commission to Study the 12th Grade (2002-04)
Fund for the Improvement of Postsecondary Education (Secretary Paige Appointee)
Alliance for Quality Teaching (1998 - 2004)
National Commission on Workforce Development (AACC -2001 - 2004)
National Work Group on Community Colleges (2002-2004)
Coca Cola Enterprise Council on School Business Partnerships (2002 - 2003)
DOD Task Force - Workforce Development (2003-2007)
Education Commission of the States - Policy and Priorities Committee (1999 - 2002)
Colorado State University, College of Applied Human Science - Board of Directors (1998 - 2003)
Colorado Commission on Higher Education - Chairman, 3 years, member 8 years

TAB 2

CIVIC PARTICIPATION AND COMMUNITY LEADERSHIP (Selected)

Catholic Charities

Colorado Women's Hall of Fame, Chairman (2009-2010)

Denver Metro Chamber of Commerce, Chair - Education Committee

Museum of Nature and Science - Board of Directors

Denver Foundation - Executive Committee

Denver Health and Hospital Authority - Board of Trustees

Latin American Educational Fund, Board of Trustees

SELECTED PRESENTATIONS

Hispanic Association of Colleges & Universities (HACU) - Fall 2009

National Hispanic Corporate Council - 2008

Hechinger Institute - Columbia University, Hughes Education Writers Annual Meeting - New York

Sullivan Commission Testimony -Diversity Health Congressional Testimony – Education and Workforce Committee, "The Role of Community Colleges in Teacher Education"

Virginia Community College System - Richmond, Virginia, 1999, "Education Reform and Teacher Education"

Taipei, Taiwan, Spring 1998, "K-16 Collaboration"

ECS Annual Meeting - Denver, Colorado, Summer, 1998, Keynote Speaker

Education Writers Annual Meeting - Hartford, Connecticut, February 1997, "Governance and Accountability"

NASBE - Anaheim, (1997) and San Diego, (1996) California, Presenter

AASA, "Empowerment Project" - New Orleans, Louisiana, 1991, Presenter and Facilitator, "School Restructuring"

North Central Association - Chicago, Illinois, 1989-1990, Speaker, "School-Business Partnerships"

National Alliance of Business Conference, New Orleans, Louisiana, 1988

Student Incentives for Learning - Guest on Good Morning America, 1990

TAB 3

SUBJECT

Election of Officers for PY10.

BACKGROUND

The Membership Committee Chair will present candidates for nominations to serve as Council officers and open the floor for nominations.

DISCUSSION

As needed.

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

None.

REQUESTED COUNCIL ACTION

Vote to elect officers.

BALLOT

Election of Officers of the Spokane Area Workforce Development
Council for Program Year 2010

Chair:

Robert Duron

Other: _____

Vice-Chair:

Brian Read

Other: _____

TAB 4

SUBJECT

Budget for PY10.

BACKGROUND

The attached budget has been developed for planning of Program Year 2010 expenditures. This year's Workforce Investment Act allocations represent a year over year reduction of 14.3% in the Adult program, 14.7% in the Youth program, and relatively flat funding in the Dislocated Worker program.

Additional Dislocated Worker funds might be received through the mitigation process and the Governor's 10% allocations.

Note: As the year progresses the SAWDC has the capability of moving funds from adult to dislocated work and dislocated worker into adult to offset reductions. However, we cannot move adult or dislocated worker into youth funds.

DISCUSSION

As needed.

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

These figures will be used for planning PY10 WIA services and programs.

REQUESTED COUNCIL ACTION

Vote to approve.

TAB 4

SPOKANE AREA WORKFORCE DEVELOPMENT COUNCIL
Budget Planning for WIA Program Year 2009

Updated 6/4/2010 LM

	PROGRAM FUNDS				ADMIN FUNDS	TOTAL ALL Funds
	ADULT	YOUTH	DISLOCATED WORKER	TOTAL	ADMIN COST POOL (ACP)	
<u>ALLOCATIONS FOR PY 2010</u>	1,001,554	1,165,337	1,004,263	3,171,154		3,171,154
MITIGATION (prelim. Estimate)			275,845	275,845		275,845
LESS: ACP CONTRIBUTIONS - 10%	(100,155)	(116,534)	(128,011)	(344,700)	344,700	
NEW GRANT FUNDS AVAILABLE FOR PY 2010	901,399	1,048,803	1,152,097	3,102,299	344,700	3,446,999
PLUS - CARRY-INS						
PLUS: WDC Carry-in from PY 2009 & FY 2010	230,000	114,000	100,000		30,000	
PLUS: Service Provider Carry-in from PY 2009 & FY 2010	65,000	134,000	120,000			
Total Carry-in	295,000	248,000	220,000	763,000	30,000	793,000
Grant Funds Available for PY10 - Prior to WDC & One-Stop withholdings	1,196,399	1,296,803	1,372,097	3,865,299	374,700	4,239,999
(updated percentages of fund source divided by total)	30.95%	33.55%	35.50%	100%		
LESS: WITHHOLDINGS FOR WDC & ONE-STOP						
LESS: WDC Program fund withholdings	(92,857)	(100,650)	(106,493)	(300,000)	300,000	
LESS: One-Stop Admin fund withholdings (from ACP)	---	---	---	---	(43,000)	Set aside for OSOP
LESS: Program funds for NextGenZone Costs (Rent)	---	(113,000)	---	(113,000)		
SUBTOTAL - Assigned Grant Funds	(92,857)	(213,650)	(106,493)	(413,000)	257,000	
TOTAL Available for Award	1,103,542	1,083,154	1,265,604	3,452,299	631,700	
					WDC ACP	
AWARD THROUGH SAWDC APPROVAL FOR PY 10	1,155,000	948,000	1,125,000	3,228,000		
AVAILABLE FOR REINVESTMENT	(51,458)	135,154	140,604	224,299		
Transfer DW TO AD	113,000		(113,000)			
	61,542	135,154	27,604	224,299		
OBLIGATED % (PROVIDER AWARD / PY09 GRANT FUNDS AVAILABLE)	128.13%	90.39%	97.65%			

TAB 5

SUBJECT

Demand/Decline List.

BACKGROUND

See attached.

DISCUSSION

As needed.

EXECUTIVE COMMITTEE ACTION

None.

FINANCIAL IMPACT

None.

REQUESTED COUNCIL ACTION

None at this time other than to review and submit feedback. At its August 11 meeting, the Council will approve the new Demand/Decline List.