



Spokane Area WORKFORCE DEVELOPMENT COUNCIL

WorkSource Center and Affiliate Site Recertification 2009-2012

Background

- SAWDC is the authorizing body to designate or certify one-stop operators, and is further authorized to terminate a site's eligibility for cause.
- Sites must represent the highest standards of quality and integrity in the delivery of employment and training services.
- Any entity wishing certification must demonstrate outcomes which meet or exceed the quality standards which are based upon Malcolm Baldrige Award criteria.
- Attainment of the quality standards and a rigorous certification process provides assurance to the public the site has achieved a high standard and consistently maintains that standard.
- Once certified, a site may use the "WorkSource" name in accordance with the Council's marketing policy and the statewide WorkSource Marketing and Brand Standards.
- Sites must be recertified by the SAWDC every three years.

Recertification Process, Leads, and Timeline

Est. Date	Item	Lead	Status
Oct. 21	Recertification team identified	SOC	Complete
Oct. 30	Update Recertification Application Packet	Dawn	Complete
Nov. 2	Send sites Recertification Application Packet	Dawn	Complete
Nov. 11	Coordinate site visits	Dawn	Complete
Nov. 30	Application packets due back to SAWDC	Dawn	Complete
Dec. 1 - 4	Recertification team reviews packets	SOC	
Dec. 7 - 18	Site visits (approximately 4 sites)	SOC	
Dec. 28	Recertification recommendations to SAWDC	SOC	
Dec. 29	SAWDC electronic vote	SAWDC	
Jan. 15	Sites receive letter of authorization	Dawn	
Feb. 10	Sites presented with certificate, SAWDC meeting	SAWDC	