



# Spokane Area WORKFORCE DEVELOPMENT COUNCIL

808 W. Spokane Falls Blvd ♦ Room 606 ♦ City Hall ♦ Spokane, WA 99201-3302  
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Mark Mattke  
Workforce Strategy & Planning Director

**EXECUTIVE COMMITTEE MEETING**  
**JUNE 2, 2009 – 3:00 PM**  
**PROVIDENCE HEALTH & SERVICES WA/MT**  
**9 EAST NINTH, 1<sup>ST</sup> FLOOR CONFERENCE ROOM**

Estimated Time	Tab		
3:00 p.m.		Call to Order	<i>Julie Meyer</i>
	1	Review of April 7, 2009 Executive Committee Meeting Minutes <i>Action Item</i>	<i>Julie Meyer</i>
	2	RFQ for Contract Training	<i>Mark Mattke</i>
3:30 p.m.	3	Summer Youth Employment Program	<i>John Serben/ Dawn Karber</i>
		SB5809	<i>Mark Mattke</i>
		Membership – Resignations and Re-appointments	<i>Rich Hadley</i>
4:00 p.m.		Officers for PY2009	<i>Mark Mattke</i>
		WTECB Conference Reception	<i>Mark Mattke</i>
	4	2009-2010 WDC Meeting Calendar	
4:30 p.m.	5	Agenda for June 10, 2009 SAWDC Meeting <i>Action item</i>	<i>Julie Meyer</i>
4:45 p.m.		Other Business	<i>Julie Meyer</i>
5:00 p.m.		Adjourn	<i>Julie Meyer</i>
Encl.		Minutes Selected Background Materials	

**SUBJECT**

Minutes from the May 5, 2009, meeting.

**BACKGROUND**

See Attached minutes.

**DISCUSSION**

Changes or corrections.

**EXECUTIVE COMMITTEE ACTION**

Vote to approve.

**FINANCIAL IMPACT**

None.

**REQUESTED COUNCIL ACTION**

None.



## Spokane Area WORKFORCE DEVELOPMENT COUNCIL

### MINUTES WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE

TUESDAY, APRIL 7, 2009 – 3:09 PM – 5:06 PM

CONFERENCE CALL

ANNE LOCKWOOD – RECORDER

MARK MATTKE – EDITOR

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#### **MEMBERS PRESENT:**

Robert Duron                      Rich Hadley                      Julie Meyer                      John Serben  
Beth Thew

#### **MEMBERS ABSENT:**

Frankie Arteaga                      Craig Dias                      Tom Fritz

#### **OTHER ATTENDEES**

Steve Dahlstrom

#### **STAFF PRESENT:**

Mark Mattke – Workforce Strategy & Planning Director	Anne Lockwood – Secretary	Dawn Karber – Youth Program & Development Manager	Gordon Gutterud - Accountant	Peg Waldron - Assistant Director Workforce Operations	Lori Meakin- Workforce Development Program Specialist
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#### **ITEM #1 – REVIEW OF MARCH 3, 2009 MINUTES:**

***A motion and a second to approve the March 3, 2009, Executive Committee Minutes. Motion approved unanimously.***

#### **WORKSOURCE FRAMEWORK RFP**

The State released the 10% One-Stop funds as a competitive grant this year and Peg Waldron and Janet Bloom worked diligently to put the WorkSource Framework proposal together. The Spokane team was awarded the maximum amount available – the only one in the state to receive that much – and demonstrates the excellent work and collaboration went into this application and occurs every day in our system. This award will help advance further integration at the WorkSource Center. The proposal addresses the rearranging of customer flow in the physical space and includes a more functional set up of staff and services.

# TAB 1

A subcommittee is being formed focusing on integration of services among the partnership. As the restructuring of WorkSource Center services occurs and its need for additional space expands, the Next Generation Zone may be better served by relocating to another space. The SAWDC is the victim of its own successful model in that both adults and youth are increasingly using the Center. Many areas around the nation are moving or have moved towards a separate Youth One-Stop. A number of partners have expressed interest but the cost of space is a concern. The SAWDC will explore ways to get businesses engaged in this effort and demonstrate the value proposition for investment.

Questions needing to be addressed are how broad should the service delivery model be at a new Youth One-Stop center and how to best serve the community through a single center and/or having satellite offices.

The Youth Council is taking responsibility to gather information and plan the Youth One-Stop and there is no time line as yet.

## **ITEM #2 – ARRA UPDATE:**

Information regarding implementation of the American Recovery and Reinvestment Act has proven to be unpredictable and late in coming. The final allocation was released on Friday afternoon at 3:30 pm. Staff has been working as fast as they can to stay abreast of the constantly changing rules and regulations. Originally, it was thought the SAWDC would receive as little as \$2.5M in the allocation but USDOL changed the basis for calculating the amounts and the final total is \$4.1M.

The funds have a priority-spending deadline of June of 2010 or they may be subject to rescission and redistribution. There maybe waivers issued that allows the WDCs to spend the funds further into the following program year, but there is no guarantee at this time.

The funds can be spent on books fees, needs related payments, supportive services, or used to enter into training contracts to fund a course directly if there is a capacity limitation on delivery of critical instruction. Staff are working to determine specific skill gaps for our local labor market and this is also occurring throughout the state.

The SAWDC will need to determine the amount to be retained for contract training vs. released to current service providers. Additionally, the Spokane region is going to compete for discretionary grants using stimulus funds. The SAWDC will seek to leverage its available training funds in support of high skilled high wage jobs in emerging sectors of our economy – green, energy efficiency and clean technology, health care IT, and other high demand jobs.

The Executive Committee recommended holding back a higher percentage of funds to deliver contract training or release at a later date as the need is more clearly defined.

# TAB 1

## **ITEM #3 – SUMMER YOUTH EMPLOYMENT PROGRAM RFP:**

The Summer Youth Employment Program RFP was developed and released for bids but when USDOL increased the available funds staff were required to modify and re-release the RFP for the higher amount.

Key elements of the RFP:

- Consortium-based model.
- USDOL has defined the length of the Summer Youth Employment Program to be May 1, 2009 to September 30, 2009.
- The age range of youth served increased from 21 to 24 years old.
- All youth must have paid work experience.
- Any activities allowed by WIA regulations are allowed for the Summer Youth Employment Program
- Sole outcome is work readiness, sole required activity is work experience
- Support services are allowable.
- Targeted to serve 300 to 500 youth
- All youth have to be eligible under WIA criteria
- Plan to gear up a large marketing campaign through the Youth Council and staff have started a minor contract with a marketing consultant.

## **ITEM #4 – INCREASED STAFF CAPACITY:**

Staff propose to hire two staff to assist with implementation of ARRA programming. These are two-year “project” positions with no benefits

1. Business Services Manager:
  - a. Key functions will include facilitate partnering with skill panels and stakeholders, determine workforce needs of business and transmit information throughout workforce system, and manage business skill assessments.
2. System Services Coordinator:
  - a. Work directly with service providers to ensure contractual obligations are met, determine needs and provide technical assistance, monitor performance, report on expenditures and outcomes.

***Motion and a second that the Executive Committee authorizes Mark to expand his staff per the recommendations. Approved unanimously.***

## **ITEM #5 – LEGISLATIVE UPDATE:**

There is a provision in the proposed Senate budget bill that gives authority to Associate Development Organizations (ADOs) for determining industry clusters and working directly with community and technical colleges.

# TAB 1

The workforce system structure in the state already has assigned roles for entities to perform this work. It is felt that this bill would result in a duplication of efforts, cause confusion, and redirect funds that are needed elsewhere.

***Motion and a second that the Executive Committee support the amended House version of the bill while opposing the Senate version of the bill. Robert Duron, John Serben, and Beth Thew approved. Rich Hadley and Julie Meyer abstained.***

## **PRELIMINARY AGENDA ITEMS FOR MAY 13, 2009 SAWDC MEETING:**

Moved to May 5, 2009 meeting.

### **OTHER BUSINESS:**

- 1) There is a Driving Transformation Forum on May 12, 2009 at the SeaTac Doubletree being hosted by the Workforce Board. It is designed to bring together statewide stakeholders to examine opportunities for state and federal funding as a result of the recent legislative session and the ARRA.
- 2) GSI is hosting a Career Exploration Days event on May 5<sup>th</sup> that targets Spokane area high school students. SAWDC support has been sought to help defray the costs of bussing the youth at about \$100 per bus and substitute teachers at \$120.00 per teacher per day.

***Motion and a second to contribute \$3,000.00 to this event that connects area youth to career information in targeted clusters. Approved, Rich Hadley abstained.***

- 3) Beth Thew reported that she attended the USDOL-sponsored San Francisco Registered Apprenticeship Conference to learn more about how to better integrate apprenticeship as a training modality with WIA.

### **NEXT MEETING:**

The next Executive Committee meeting will be **Tuesday, May 5, 2009** at Providence Health & Services WA/MT, 9 East Ninth in the 1<sup>st</sup> Floor Conference Room.

# TAB 2

**SUBJECT**

Request For Qualifications - Contract Training

**BACKGROUND**

See attached.

**DISCUSSION**

Process for awarding grant funds.

**EXECUTIVE COMMITTEE ACTION**

Vote to approve.

**FINANCIAL IMPACT**

None.

**REQUESTED COUNCIL ACTION**

None.



## Spokane Area WORKFORCE DEVELOPMENT COUNCIL

### REQUEST FOR QUALIFICATIONS (RFQ)

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FOR

### **COHORT-BASED WORKFORCE TRAINING IN HIGH DEMAND OCCUPATIONS**

The Spokane Area Workforce Development Council (SAWDC) is the policy and planning body for workforce development activities in Spokane County. The SAWDC oversees the Spokane Area One-Stop Career Development System and provides a portion of the funding necessary to operate the system through the Workforce Investment Act (WIA) Adult, Dislocated Worker, and Youth programs. Its oversight responsibility includes designation of the One-Stop Operator, administration of WIA Title I-B program services, certification of the One-Stop centers/affiliates, and setting of local performance standards. The SAWDC is responsible for developing and implementing the regional strategic plan for workforce development. To learn more about the SAWDC, please visit our website at [www.wdcspokane.com](http://www.wdcspokane.com).

#### **BACKGROUND**

The American Recovery and Reinvestment Act (ARRA), signed by President Obama on February 17, 2009, is intended to preserve and create jobs, promote the nation's economic recovery, and to assist those most impacted by the recession. Another guiding principle is the timely spending of funding and implementation of activities contained in the Recovery Act.

States and local areas are expected to move quickly to use the Recovery Act funding, in conjunction with other available funds, to provide career assessments, remedial and occupational training and job search assistance to unemployed workers; help youth access the services they need to pursue education and employment; assist businesses in hiring qualified workers; and other activities that can aid in the recovery of local, regional, and state economies.

The American Recovery and Reinvestment Act of 2009 provides funding to support America's economic recovery by assisting workers who are facing unprecedented challenges to retool their skills and re-establish themselves in viable career paths. These services must be provided in accordance with the Workforce Investment Act of 1998 (WIA), Title I. As guidance on the ARRA is received, it will be posted on WDC's website at [www.wdcspokane.com](http://www.wdcspokane.com).

# TAB 2

## **PURPOSE AND TARGET POPULATION**

The WDC seeks qualifications from multiple institutions of higher education, such as community or technical colleges, 4-year universities, registered apprenticeship programs and/or other providers of training that have the expertise and capacity to quickly implement cohort-based training that helps individuals attain jobs in high-demand occupations. The purpose of the training will be to increase: (1) enrollments in training that results in an employer-recognized credential; (2) training retentions and completions; and (3) the number of individuals qualified for, getting, and retaining employment in demand occupations directly related to the training program.

Training programs must be able to serve low-income, dislocated and under-skilled adults that have been heavily impacted by the recession and have particular challenges in regaining employment. Strategies will need to include robust approaches to helping these workers access training and employment services that advance them along career pathways in high-growth industries and help them gain access to and remain in the middle class.

Customers served by this project will be enrolled in the federal Workforce Investment Act (WIA) adult and/or dislocated worker programs. (For more information, please refer to the policies posted on the SAWDC website). Please note that customer eligibility will be determined by SAWDC Adult and Dislocated Worker providers – not the training provider. It is the responsibility of the training institutions to be aware of WIA eligibility requirements in order to assist with recruitment efforts. Assessments will be the joint responsibility of the WIA providers and the training institutions. WIA providers will provide case management, career assessment, job readiness training, support services, and job placement services.

## **PROJECT SCOPE AND CONDITIONS**

**Training programs considered through this RFQ must be operational for the totality or part of the time frame of summer quarter 2009 to June 30, 2010.**

**Training should be of a length that students can complete on before June 30, 2010.** The workforce training provided must meet the following criteria and elements to be consistent with the timely spending of Recovery Act funds:

- An occupational skills curriculum/training program that is currently developed and in operation at the institution, available for use by the institution from another source, or developed in response to identified needs in the local labor market
- A curriculum/training program that is currently aligned with key regional industries that are in demand
- A training program that can serve a high number of potential enrollees; training program should be scalable to meet demand
- A training program that can be customized to the specific needs of a cohort as appropriate (State-funded IBEST programs are one example among others)
- A training program that leads to an industry-recognized credential upon completion
- A training program with documented past results for completions and job placements
- A training program that can be in operation for all or part of the time period of summer quarter 2009 through June 30, 2010.

# TAB 2

## **ELIGIBILITY**

Spokane County institutions of higher education, such as community or technical colleges, 4 year universities, registered apprenticeship programs and/or other providers of training targeted to high-demand occupations.

## **APPLICATION REQUIREMENTS**

Higher education and training institutions interested in this RFQ should respond using the following format:

1. Identifying Information
  - (a) Name of college, university, or training institution, address, phone & fax number, email address & web page URL (if applicable), and name/ title/ contact information of lead representative
  
2. Program Design
  - (a) Please describe the specific training/classes (curriculum, intended learning outcome, credential, course work, program length, and any flexibility the program has in terms of schedule and instructional delivery) that meet the intent of this RFQ. Applicants may describe more than one program that pertains to this RFQ if applicable.
  - (b) Please describe the track record of each program: number served annually, completion rate, credential rate, job attainment rate, and average wage upon job placement.
  - (c) Please describe how you have assessed industry demand for your program's graduates in the near term.
  - (d) Describe the credential(s) that will be attained by program graduates and how it is recognized by employers.
  - (e) Include a timeline and the planned number of students that can be placed in training programs/classes. Indicate how soon and how many students could be served over the planned period of time for the RFQ.
  - (f) For each class, please include a cost proposal describing pertinent costs including instruction, tuition, other student costs, facilities costs, etc. Please also describe the necessary enrollments for the course to qualify for state-funded support of the instructor portion of the training, if applicable.
  
3. Attachments. Please submit the curriculum for each program you are submitting for consideration under this RFQ.

Please limit your application to no more than three (3) pages single-spaced, per proposed program excluding the cost proposal and required attachment(s). Please submit, as many programs as you feel are appropriate given the guidelines of this RFQ. If you are interested in being considered as a potential provider of the training described in this RFQ, please submit your materials to the SAWDC by the close of business on **Friday, July 17, 2009**.

# TAB 2

## ***PROPOSAL SUBMISSION***

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To receive priority consideration, please send your response via email *no later than 5:00 pm, July 17, addressed to [lmeakin@wdcspokane.com](mailto:lmeakin@wdcspokane.com)*. Late responses will not receive priority consideration. Questions may be emailed to the address above through Monday, July 13, 2009. No phone calls please.

**The SAWDC makes no commitment to contract with training providers procured through this RFQ, but will consider utilizing providers selected through this RFQ for future needs on an as-needed basis.** The selection process for this RFQ will be based upon quality and comprehensiveness of information provided, expertise in the subject matter, and cost effectiveness. No one area is weighted more than the others.

The SAWDC reserves the right to reject any and all proposals received as a result of this RFQ or to negotiate separately with any source whatsoever in any manner necessary to serve the best interest of the SAWDC.

All awards will be based upon fund availability. The SAWDC reserves the right to terminate or modify any part of this procurement process at any time and for any reason; to award one contract or multiple contracts; to negotiate changes; to make no awards; and to issue new and/or revised policies and clarifications at any time.

All response packages become the SAWDC's property. It is understood and agreed that the proposer claims no proprietary rights to the ideas and written materials contained in or attached to its response package.

The SAWDC reserves the right to negotiate modifications to response packages.

**The Spokane Area Workforce Development Council is an Equal Opportunity Employer and Provider of Employment and Training Services**

Auxiliary aids and services are available upon request to individuals with disabilities  
TDD/Washington Telecommunications Relay Service 1-800-833-6384



**SUBJECT**

Summer Youth Employment Program.

**BACKGROUND**

Update on service delivery.

**DISCUSSION**

As needed.

**EXECUTIVE COMMITTEE ACTION**

None.

**FINANCIAL IMPACT**

None.

**REQUESTED COUNCIL ACTION**

None.

## **\$1.2 billion for summer jobs** **Stimulus funds provide job training for disadvantaged young adults.** **Programs intended to build skills, but some states may find it tough to** **place participants.**

By Tami Luhby, CNNMoney.com senior writer  
May 27, 2009: 12:27 PM ET

NEW YORK (CNNMoney.com) -- With teen summer employment expected to hit its lowest level since 1948, the federal government is pumping \$1.2 billion in stimulus money into job training programs for youth.

The funds are aimed at providing disadvantaged 14-to-24-year-old youth with job training skills and schooling to better prepare them to continue their education or enter the workforce.

States are now implementing summer work programs to put their funding to use. Some are devising brand new efforts to train young adults, while others are expanding existing initiatives. The workers, who must be low income and meet certain at-risk criteria such as being a dropout or disabled, will be paid at least minimum wage.

The youth training program is getting a considerable portion of the \$4 billion in stimulus funds set aside for job training. The rest of the funds are going to help unemployed adults get back to work.

"We also have to invest in our young people to make sure they gain work experiences for the future," said a senior Department of Labor official. "Hopefully it can put them on the path to working or returning to school better prepared."

### **Harder for youth to land jobs**

The stimulus funds reverse a long decline in federal support for such endeavors. In fiscal year 2009, the government set aside \$1 billion for youth workforce funding, down from \$1.5 billion eight years earlier. Meanwhile, summer youth employment rates have been falling for much of the decade as 20-something's and retirees vie for jobs that typically went to teens.

"Summer employment has been an access point for youth to learn basic workforce skills," said Jonathan Larsen, policy associate with the National Youth Employment Coalition. "These skills are very important to employers."

Youth training programs are a key element in assisting disadvantaged young adults secure and maintain employment, which often translates into a better paycheck throughout their lives, said Joe McLaughlin, senior research associate at the Northeastern Center for Labor Market Studies. Such initiatives also encourage many youth to continue their education.

# TAB 3

Only 51.4% of the high school dropouts were in the labor force in 2006, compared to 76.4% of recent graduates, according to the U.S. Census Bureau.

In Spokane, Wash., for instance, more 18-to 24-year-olds are coming to local career centers saying they cannot find jobs, said Dawn Karber, youth program and development manager for the Spokane Area Workforce Development Council. And more high schoolers are having trouble finding part-time work.

"For kids with barriers, finding employment is already difficult," she said. "In this economic environment, it's increasingly hard."

The recession, however, could make it tough to find positions for the young adults. Even though the feds are providing the funds, companies, governments and nonprofits may be reluctant to participate. "They may have a hard time finding supervisors to manage the summer jobs programs," McLaughlin said.

## **Indiana's 21st Century Conservation Corps**

Harkening back to the Civilian Conservation Corps of the Great Depression, Indiana is hiring 2,000 young adults to form the Young Hoosiers Conservation Corps. The state launched the initiative specifically for the \$21 million in youth stimulus funds it is receiving.

Participants, who will earn \$8.50 an hour for 16 weeks, will build trails, restore Department of Natural Resources properties and rehabilitate historic buildings at recreation areas, state forests and parks.

If successful, the effort will continue next summer with the remaining funds. The Hoosier State created the conservation program because officials wanted to use the federal funds to make tangible improvements. The corps are expected to build up to 110 miles of new trails, rehabilitate more than 1,100 miles of existing trails and restore 2,600 acres of natural habitats and 40 structures.

"The governor wanted to leave a lasting legacy, something that will outlive the stimulus dollars," said Marc Lotter, a spokesman for the Indiana Department of Workforce Development.

## **Combining school with work**

In Spokane, which is receiving \$1.8 million, participants will get time on the job, as well as in the classroom. Those without high school diplomas will study for their GEDs, while working part-time. Those who finished school will split their summer on the job and in an education program, such as vocational training at a community college.

In addition, the participants will learn workplace ethics, social skills, resume writing and interviewing techniques.

## TAB 3

More than 400 young adults will be placed at more than 70 employers and will earn \$8.55 an hour. For instance, the city is creating a certified nursing assistant program, where young adults will earn credentials, while assisting in the care of patients. Others will be placed at Goodwill Industries, where they will recycle donated computers.

"We're trying to put kids into good training positions so that when they leave, they will be competitive in the workforce," said Karber.

### **Finding future careers**

Summer jobs can help young adults figure out what careers are right for them, said Jeanne Mullgrav, commissioner of the Department of Youth and Community Development in New York City.

The city will spend \$18.5 million of its \$29 million allotment to provide paid summer jobs to 13,378 young adults for seven weeks, allowing it to serve a total of 51,000 youth this summer. The remaining funds will support paid year-round internships and training.

Some assigned to camps may find they don't want to work with children. Others who work in city agencies may discover public service is for them, Mullgrav said. "You learn not only what you like to do, but what you don't like to do," she said.

### **Find this article at:**

[http://money.cnn.com/2009/05/27/news/economy/stimulus\\_summer\\_jobs](http://money.cnn.com/2009/05/27/news/economy/stimulus_summer_jobs)

**SUBJECT**

2009-2010 WDC Meeting Calendar

**BACKGROUND**

See attached.

**DISCUSSION**

Timing, frequency, and location of meetings.

**EXECUTIVE COMMITTEE ACTION**

Vote to approve.

**FINANCIAL IMPACT**

None.

**REQUESTED COUNCIL ACTION**

Vote to approve.

# TAB 4

## Spokane Area Workforce Development Council 2009 – 2010 Calendar

### Workforce Development Council Meetings - (All WDC Members)

Date	Time	Location
June 10, 2009 – Wednesday <b>(Annual Meeting)</b>	(7:30 am – 9:30 am)	Skills Center
July 2009	No Meeting - Information Only	
August 2009	No Meeting - Information Only	
September 9, 2009 – Wednesday	(7:30 am – 9:30 am)	Skills Center
October 2009	No Meeting - Information Only	
December 9, 2009 – Wednesday (WDC Annual Retreat)	7:30 am– 12:00 pm	TBD
February 10, 2010 – Wednesday	(7:30 am – 9:30 am)	Skills Center
April 14, 2010 – Wednesday	(7:30 am – 9:30 am)	Skills Center
May 12, 2010 – Wednesday	(7:30 am – 9:30 am)	Skills Center
June 9, 2010 – Wednesday	(7:30 am – 9:30 am)	Skills Center

Skills Center - 4141 N. Regal

### Executive Committee Meetings

Date	Time	Location
June 2, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
August 4, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
September 1, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
October 6, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
November 3, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
December 1, 2009 – Tuesday	(3:00 pm – 5:00 pm)	TBD
January 5, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD
February 2, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD
March 2, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD
April 6, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD
May 4, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD
June 1, 2010 – Tuesday	(3:00 pm – 5:00 pm)	TBD

TBD

# TAB 4

## **Youth Council Meetings** – (Jeff Benesch, Donna Dalzell, Kevin Managhan, Nancy Nelson, John Serben, Lisa White)

<b>Date</b>	<b>Time</b>	<b>Location</b>
September 1, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
November 3, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
January 5, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center
March 2, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center
May 4, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center

Skills Center - 4141 N Regal

## **Youth Council Executive Meetings** - (Jeff Benesch, Donna Dalzell, Kevin Managhan, Nancy Nelson, John Serben, Lisa White)

<b>Date</b>	<b>Time</b>	<b>Location</b>
June 2, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
August 4, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
October 6, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
December 1, 2009 – Tuesday	(8:15 am – 10:00 am)	Skills Center
February 2, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center
April 6, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center
June 1, 2010 – Tuesday	(8:15 am – 10:00 am)	Skills Center

Skills Center - 4141 N Regal

## **Membership Committee Meetings** – **AS NEEDED** (Rich Hadley, Julie Meyer, Hugh Severs) – Location TBD

# TAB 5

## **SUBJECT**

June 10, 2009 WDC Meeting Agenda

## **BACKGROUND**

See attached.

## **DISCUSSION**

Items for inclusion.

## **EXECUTIVE COMMITTEE ACTION**

Vote to approve.

## **FINANCIAL IMPACT**

None.

## **REQUESTED COUNCIL ACTION**

None.



## Spokane Area WORKFORCE DEVELOPMENT COUNCIL

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### SAWDC MEETING JUNE 10, 2009 SPOKANE SKILLS CENTER 4141 N REGAL

Estimated Time	Tab		
7:30 am		Call to Order/Introduction of Guests	<i>Julie Meyer</i>
7:35	1	Review of May 13, 2009 Meeting Minutes <b>Action Item - Vote on approval</b>	<i>Julie Meyer</i>
		Standing Committee Reports:	<i>Julie Meyer</i>
		• Executive Committee	<i>Julie Meyer</i>
		• Policy Committee – Reauthorization Position	<i>Alethea McCann</i>
		• Membership Committee	<i>Rich Hadley</i>
		○ Chair & Vice-Chair for PY2009	
		• Youth Council	<i>John Serben</i>
		Budget for PY09	<i>Mark Mattke</i>
		SAPTAC Perkins Plan – Career and Technical Education Programming, how Perkins fits into it, and student outcome data that demonstrate program effectiveness	<i>Mike Nepean</i>
9:15		Demand/Decline List	<i>Mark Mattke</i>
9:25		Other Business	<i>Julie Meyer</i>
9:30 a.m.		Adjourn	